**VEHICLE ARRANGEMENTS**

**AUTHORIZATION & RELEASE**

I Hereby authorize and request **LINDA’S RIVER SHUTTLES**, its agents and/or assigns to drive my vehicle to the location shown below. I am the owner or the authorized driver and carry the insurance shown below. I understand that my insurance follows my vehicle and I agree that my vehicle is being shuttled as a convenience to me and that the roads are narrow, with gravel surfaces and much traffic. Because of this I understand that there is a risk of damage to my vehicle. I hereby assume that risk and release and agree not to sue **LINDA’S RIVER SHUTTLES**, its agent’s employees and/or assigns from any and all damages or liability which may result from driving or parking my vehicle. Thank you.

***Please supply the information in the fields below. Print out and leave in vehicle.***

Vehicle License #: \_ Color: \_\_

Make/Model: \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Trailer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Condition of vehicle: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Launch date: \_\_ Launch point: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Launch time: \_\_\_\_\_\_\_ \_\_

Take out date: \_ \_ Take out point: Take out time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Specific location to put key when shuttle complete: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Insurance Co.: \_\_\_\_\_\_ \_\_\_\_\_ Policy#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner/authorized driver signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner/Authorized driver printed name:

CELL PHONE # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

\*\*\* CHANGES MUST BE REPORTED TO THE OFFICE. PLEASE REVIEW “CHANGES” ON PAGE 2 \*\*\*

**IMPORTANT NOTES**

**KEYS:** Please remember to bring extra keys for entrance to your vehicle at the end of your trip, whether you request the keys to be locked inside or outside the vehicle. We make every effort to accommodate your key requests, however, we are human, mistakes can be made, miscommunications can occur and/or keys can be lost or stolen due to circumstances outside our control.  For that reason, we cannot be held responsible for lost or stolen keys.  It is always better to have an extra key, vs. no key at all!  Please be sure to check keys left for shuttling to ensure that they open the doors and/or actually start the car. Sometimes copies will open the doors and fit the ignition but will not start the car because they require a chip. This issue has become more and more common.

**CHANGES:** Changes to key locations, take-out location, times, etc. **must be reported to the** **office one of the following ways**:

Telephone: 541-395-2488

Email: lindasrivershuttles@yahoo.com

Text: 503-803-9040

Reported changes must be confirmed/acknowledged so that there is no miscommunication, and the vehicle/keys are where you want them when you want them.

If a change is written on this form only it may not be recognized and adhered to, as the main purpose of this form is to provide proof that the driver is authorized to drive the vehicle. For that reason, the form is often left inside the car during transport and is not reviewed for changes.

**FLAT TIRES/BREAKDOWNS**: In the event there is a flat tire or breakdown of the vehicle or the trailer, we will try to change the tire/fix the flat, etc., however, we are shuttle drivers, not mechanics, and our time is limited so we can not guarantee we will be able to do so and get the vehicle delivered. If the vehicle is in a safe location, we will leave it until you are off the river and able to coordinate towing/repair. If the vehicle is in a location that is not safe, we will have it towed to Maupin at your expense. We are not mechanics and can only use our best judgement regarding when it is/is not safe and whether it should be towed. If we are able to change/repair the tire, we will expect reimbursement for the time and expense involved.

**COVID19:** The majority of our shuttle drivers are vaccinated, and we make every effort to remain Covid free. ***IMPORTANT***:  Please contact our office if we shuttle your vehicle and someone in your group later (***UP TO 14 DAYS***) tests positive for Coronavirus.  This is important so that we can protect our drivers and the Maupin community.

 [ ]  I have read and understand the” VEHICLE ARRANGEMENTS/AUTHORIZATION AND RELEASE" & “IMPORTANT NOTES” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner/Authorized Driver

Please sign and keep a copy for your records. Thank you for choosing Linda’s River Shuttles!