

# LINDA'S RIVER SHUTTLES

## VEHICLE ARRANGEMENTS / AUTHORIZATION & RELEASE

I Hereby authorize and request **LINDA'S RIVER SHUTTLES**, its agents and/or assigns to drive my vehicle to the location shown below. I am the owner or the authorized driver and carry the insurance shown below. I agree that my vehicle is being shuttled as a convenience to me and I understand that the roads are narrow, with gravel surfaces and much traffic. Because of this I understand that there is a risk of damage to my vehicle.

I hereby assume that risk and release and agree not to sue **LINDA'S RIVER SHUTTLES**, its agent's employees and/or assigns from any and all damages or liability which may result from driving or parking my vehicle. Thank you.

**Please supply the following information in the fields below. Print out and leave in vehicle:**

VEHICLE LICENSE # :	<input type="text"/>	MAKE / MODEL :	<input type="text"/>	VEHICLE COLOR :	<input type="text"/>
TRAILER ? : (Yes or No)	<input type="text"/>	CONDITION OF VEHICLE :	<input type="text"/>		
LAUNCH DATE :	<input type="text"/>	LAUNCH POINT :	<input type="text"/>	LAUNCH TIME :	<input type="text"/>
TAKE-OUT DATE :	<input type="text"/>	TAKE-OUT POINT :	<input type="text"/>	TAKE-OUT TIME :	<input type="text"/>

SPECIFIC LOCATION TO PUT KEYS WHEN SHUTTLE COMPLETE \*\* :  
(ie; lock inside or back where you left them)

**\*\*\* ANY CHANGES FROM PREVIOUS INSTRUCTIONS \*\*\* NEED TO BE GIVEN VERBALLY TO:**

OFFICE PHONE: 541-395-2488

EMAIL: LindasRiverShuttles@yahoo.com

TEXT: 503-803-9040

**You MUST receive confirmation that the change has been received PRIOR TO LAUNCH TO ENSURE ACCURACY AND AVOID MISCOMMUNICATION. IF WE ARE NOT ADVISED OF CHANGES WE WILL DEFER TO THE PREVIOUS CONFIRMED INSTRUCTIONS.**

INSURANCE COMPANY NAME :	<input type="text"/>	INSURANCE POLICY # :	<input type="text"/>
AUTHORIZED DRIVER SIGNATURE :	<input type="text"/>	PRINTED NAME :	<input type="text"/>
EMERGENCY CEL PHONE # :	<input type="text"/>	DATE :	<input type="text"/>

## **IMPORTANT NOTES**

\*\*Please remember to bring extra keys for entrance to your vehicle at the end of your trip, whether you request the keys to be locked inside or outside the vehicle. While we make every effort to accommodate your key requests, we are human, mistakes can be made, miscommunications can occur and/or keys can be lost or stolen due to circumstances outside our control. For that reason, we cannot be held responsible for lost or stolen keys. It is always better to have an extra key, vs. no key at all!

## **CHANGES:**

Changes to key locations, take-out location, take-out time, etc.  
**must be reported to the office one of the following ways:**

OFFICE PHONE: 541-395-2488

EMAIL: [LindasRiverShuttles@yahoo.com](mailto:LindasRiverShuttles@yahoo.com)

TEXT: 503-803-9040

Please make sure the change has been acknowledged/confirmed so that there is no miscommunication and the vehicle/keys are where you want them when you want them.

***Changes written on this form only may not be recognized and adhered to, as the main purpose of this form is to provide proof that the driver is authorized to drive the vehicle in the event they are pulled over. For that reason, the form is often left inside the car during transport and may not be reviewed for changes.***

## **COVID-19:**

Please bring sanitizing wipes and wipe down the steering wheel, door handles (inside & out) dash buttons including AC/Radio, etc. and gear shift. In addition, please wipe the key/key fob before stashing it in whatever location you choose to "hide" it. Our drivers will return the favor upon completion of the shuttle. They will also be wearing masks.

**IMPORTANT:** Please contact our office if we shuttle your vehicle and someone in your group later (**UP TO 14 DAYS**) tests positive for Coronavirus. This is super important so that we are able to protect our drivers and the Maupin community. (We are a small community with NO medical infrastructure, so we have to be extra careful)

***Thank you for choosing Linda's River Shuttles!***

***[www.4Shuttles.com](http://www.4Shuttles.com)***

***541-395-2488***

***PO BOX 22***

***Maupin, Oregon 97037***